

# ELSA Annual General Meeting

*Date:* 26 November 2010 (Friday)  
*Time:* 5:00pm  
*Venue:* Room 216, 2/F, National Convention Center, Hanoi, Vietnam  
*Presented:* Prof. Zheng Min Hua (China) - President  
Prof. Michael K W Li (Hong Kong)- Secretary General  
Prof. Hong-Jin Kim (Korea) – Treasurer  
Prof Davide Lomanto (Singapore) – Chief Editor  
Dr. Cuong Tan Nguyen (Vietnam)  
Dr. Tran Anh Tien (Vietnam)  
Dr. La Van Phu (Vietnam)  
Dr. Wang Ming Liang (China)  
Dr. Kenneth Y Y Kok (Brunei)  
Prof. Mumtaz Maher (Pakistan)  
Dr. M Zubair (Pakistan)  
Dr. Barlian Sutedja (Indonesia)  
Dr. Rey Melchor F Santos (the Philippines)  
Dr. Shuji Shimizu (Japan)  
Dr. Kazuhina Yasuda (Japan)  
Dr. Toshiyuki Miyashi (Japan)  
Dr. Hidetoshi Eguchi (Japan)  
Dr. Takashi Masuda (Japan)  
Dr. Yukio Iwashita (Japan)  
Prof. Humayun Kabir Chowdhury (Bangladesh)  
Dr. Alfred Allen E Buenafe (the Philippines)  
Dr. Jose Macario Faylona (the Philippines)  
Dr. Rolf Ulrich Hartung (UAE)  
Prof. Ye Myint (Myanmar)  
Prof. Hock Lim Tan (Malaysia)  
Dr. Chan Tin Yan Christina (Hong Kong)  
Dr. Yih Chun Ling Patricia (Hong Kong)  
Dr. Tung Lok Man (Hong Kong)  
Dr. Chu Chak Wah (Hong Kong)  
Dr. Serafin Hilvano (Philippines)  
Dr. Tatsuo Yamakawa (Japan)  
Dr. Suchart Chantawibul (Thailand)

Dr. Poochona Timratana (Thailand)  
Dr. Min Si Thein (Myanmar)  
Dr. Win Myint (Myanmar)  
Dr. Khin Thein OO (Myanmar)  
Dr Ng Tanb Mien (Vietnam)  
Dr. Heng Tat Leong (Hong Kong)  
Dr. Jemmy A Puernana (Indonesia)  
Dr. George Yang (Hong Kong)  
Dr. Seigo Kitano (Japan)  
Dr. Yumiko Miyazaki (Japan)  
Ms Desiree Chan (Secretary)

***Apologies for absence:***

Prof. Tran Binh Giang (Vietnam) – Vice-President

***1. Welcome speech and President's remark***

Prof Zheng, the President of ELSA welcomed all the ELSA members for attending the meeting. To start, he appreciated and congratulated Prof. Giang for his effort and excellent arrangement for ELSA 2010 meeting.

***2. Minutes of previous meeting adoption***

2.1 The minutes of previous meeting (6 Nov 2009) was adopted with no amendment. The Minutes was passed with a proposal from Dr Hidetoshi Eguchi and seconded by Dr Seigo Kitano.

***3. Report by General Secretary***

3.1 Prof Li reported the pre-congress meeting with Prof Kitano, Prof Giang and Mr CJ Kim during 28-29 September 2010. He appreciated Prof Giang for his hospitality. The exco office of ELSA, including the ex-presidents, would play an active role in advising the organizing country in all future congress.

3.2 Prof Li reported the current number of ELSA members; in total, 1083 members: 171 Active memberships; 912 Life memberships. If the governor would like to know their representatives of participating countries, they would approach the secretariat for the list.

3.3 ELSA web site, journal and newsletter were used as a means for ELSA members communication and members were strongly encouraged to submit their abstracts and journals in the future.

#### ***4. Treasurer Financial Report***

Prof Kim reported that the only income was from the membership fee. The expense in 2010 was the annual fee of IFSES (i.e. US\$2,004.00). Prof Kim had transferred the money from Korea to Hong Kong in the early November 2010. It is easier for Hong Kong to handle transactions like membership fee, sponsorship and other relevant expenses as the permanent secretariat to reside there.

#### ***5. Chief Editor Editorial Report***

##### **5.1 Journal**

Prof Lomanto reported that ELSA had joined the Asian Journal of Endoscopic Surgery and AJES would be the Official Journal. We would have 4 issues per year and Prof Lomanto encouraged the members to submit their papers actively.

##### **5.2 Website**

The website would include the following columns, messages from presidents and secretary general, governors information, editorial session including newsletters and journals, required qualification to enroll in training centres, membership application forms, links, photo galleries and secretariat contact information. Prof Lomanto advised the members to upload their videos to websites for education sharing, or we would use it by the sponsor company in order to strengthen the financial status of ELSA.

He proposed to post a membership list on the website, including members' names, memberships no. and email addresses.

##### **5.3 Newsletter**

Newsletter would be issued and hardcopies would be circulated during the ELSA meetings.

Electronic version would be uploaded in the website and suggestions and comments about it were welcomed.

#### **6. To appoint a auditor**

Prof Li proposed to appoint F.S Li & Co. to audit the financial report of ELSA annually. The audited financial report would be presented to members in the next year ELSA's meeting. Prof Li proposed F. S Li & Co be the auditor and it was seconded by Dr Kitano.

#### **7. AOB**

7.1 Prof Boy Hilvano proposed to post the minutes of AGM on the website before the meeting so as to let members leave comments and raise questions. Prof Li explained that we emailed the BOG minutes to all the BOGs before the meeting, and it was a good suggestion that we posted the AGM minutes to the website and let the members read it before the meeting and provide suggestion during the meeting.

7.2 Prof Boy Hilvano also suggested posting all the ELSA Hanoi photos on the website and let the members download it. Prof Li and Prof Lomanto agreed with this idea.

7.3 Prof Wiradisuria questioned about the updated information of email addresses of all the memberships. Prof Li explained it is very difficult, if not impossible, to mail the latest information to all the members of ELSA. In the meanwhile, it was the members' responsibility to check the website for updated information.

Prof Li suggested that the secretariat should list out the memberships of each country and send them to the respective governors and they would help out to update the list.

7.4 Prof Tan proposed to have a BLOG on the website. Prof Lomanto would carry out the logistic process.

7.5 Prof Chowdhury advised individual region would upload the information of its own training programs and details to the website. Prof Li added that the governors could promote their training courses by providing links to the ELSA website.

7.6 Prof Sutedja concerned about the membership application. Prof Li advised that they should do in groups through the governor and it would be cost less. And BOG would know the representatives of their countries.

7.7 Prof Tan asked about the qualification of the associate members, and Prof Li said he would check with the ELSA constitution and would discuss it in the next BOG meeting.

The meeting was adjourned at 5:25 p.m.